

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708

February 27, 2025
3:30 p.m.

Mrs. Carol Davis, Chairperson
Mr. Tony McCombs, Vice- Chairperson
Mr. William Mullin, Member
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, January 23, 2025**
(Attachment #1) **Action**
4. **Minutes, Regular Meeting of the Board of Trustees, December 12, 2024**
(Attachment #2) **Information**
5. **Minutes, Annual Organizational Meeting of the Board of Trustees, December 19, 2024**
(Attachment #3) **Information**
6. **Director's Report** **Information**
7. **Commissioner's Comments** **Information**
8. **Public Comments** **Information**
Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

9. Certification of Eligibility Lists

Action

Bus Aide – Special Education, Preschool Instructor, Instructional Assistant
Moderate/Severe, Extended School Program Assistant
(Attachments #4-7)

PERSONNEL

10. Job Announcements

Information

(Attachments #8-14)

FINANCIAL

11. Personnel Commission Budget – Year to date

Information

(Attachment #15)

CLOSED SESSION

12. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

13. The next meeting of the Personnel Commission will be:

March 27, 2025
3:30 p.m.
PDC Room

ADJOURNMENT

14. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF JANUARY 23, 2025**

DATE: January 29, 2025

Attached for your approval are the minutes of the Personnel Commission regular meeting of January 23, 2025.

RECOMMENDATION

The Personnel Commission approve the minutes of the January 23, 2025 Personnel Commission regular meeting.

Attachment #1

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting

MINUTES

January 23, 2025

3:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 3:33 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Ms. Cathie Abdel led the Pledge of Allegiance. Present for the entire meeting:

Mrs. Carol Davis, Chairperson
Mr. Tony McCombs, Vice-Chairperson
Mr. William Mullin, Member
Mrs. Carmen Serna, Director, Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Mr. McCombs seconded the motion. Motion carried.

Introduction of Guests

No guests attended.

Introduction of Staff

Ms. Cathie Abdel, Assistant Superintendent of Personnel and Ms. Danette Madison.

Minutes, Regular Meeting of the Personnel Commission, December 19, 2024

Mr. McCombs moved to approve the Minutes as presented. Mr. Mullin seconded the motion. Motion carried.

Minutes, Regular Meeting of the Board of Trustees, November 14, 2024

Presented as an information item only.

Director's Report

Mrs. Serna asked Ms. Abdel to briefly share information regarding the newest Board of Trustees member, Ashley Ramirez, to the Personnel Commission. Ms. Abdel stated Mrs. Ramirez replaced former Board member, Jeanne Galindo, who chose not to run for re-election. She shared Mrs. Ramirez works in higher education at UCI, she is a parent who has a child attending Talbert, and she had attended every meeting prior to being elected to the Board. She spent time and effort finding out the topics and the purpose of Board of Trustees. Mrs. Davis asked if Mrs. Ramirez had attended any board meetings as an acting Board member and Ms. Abdel confirmed she had been to two meetings so far this year.

Mrs. Serna started the Director's report by sharing that the Personnel Department provided a voluntary Paraprofessional Professional Development course earlier that day. Mrs. Serna provided copies of the training handouts to the Commissioners. She shared how she collaboratively worked with Ms. Abdel to develop a series of courses for the Paraprofessionals of the District to provide training on "hot" topics. Specifically, the training provided earlier that day was titled: Paraprofessionals at their Best: The roles, responsibilities, and expectations. The training contained the district's vision, mission, and guiding principles.

The training discussed topics, such as, supporting student success, legal and ethical responsibilities, building professional relationships, protecting student privacy, and communication. All Afterschool Professional Development courses are voluntary. There were approximately 50 attendees at the training. Mrs. Serna shared that the future Professional Development courses would be led by district staff allowing for affordable and necessary development for staff.

Mrs. Serna continued her report by distributing a copy of the latest Classified Personnel Report to the Commission. She stated Personnel continued to be busy and successful. During the holiday, as expected, there were some resignations. Special Education had four, but three of the four were successfully filled with a plan in place for filling the fourth position.

Overall, there was only one vacancy for Noon Duty Aide and zero for Special Education. Mrs. Serna shared that when she first arrived at Fountain Valley three years ago, there were numerous vacancies for Noon Duty Aide. She continued by stating that personnel was actively recruiting for one Preschool Instructor and one Extended School Program Assistant. Mrs. Serna stated the Extended School Program was large and only had one vacancy, which said a lot about the teamwork between ESP and Personnel.

Mrs. Serna stated it had been a great and exciting day of learning. Mrs. Davis commented that she appreciated Mrs. Serna's contagious enthusiasm.

Commissioners' Comments

None were received.

Public Comments

None were received.

ADMINISTRATION

Certification of Eligibility Lists

Mr. McCombs motioned to approve the Certification of Eligibility lists for Extended School Program Assistant, Instructional Assistant Mild/Moderate, Instructional Assistant Moderate/Severe, and Office Assistant. Mr. Mullin seconded the motion. Motion carried.

Mrs. Davis commented there were several candidates on the ESP Assistant eligibility list. Mrs. Serna explained further that personnel frequently hold the ESP positions as either a secondary position or as a substitute so they can supplement their income or hours.

PERSONNEL

Job Announcements

Ms. Madison advised there was only one active recruitment for Instructional Assistant – Deaf and Hard of Hearing – Substitute. She explained the process for this position included the applicant participating in a conversation with an evaluator via Zoom to determine their ability to communicate effectively using American Sign Language. She stated although she did not have the number of applications received to date, there was an active employee who indicated they knew ASL fluently and she would be following up with them if they had not yet applied.

Mrs. Serna explained this was a very specific field for the Deaf and Hard of Hearing class. She shared there were two teachers and two aides for the program. It was a special and unique program that required a specific type of substitute to cover if personnel needed to be out of the classroom.

FINANCIAL

Mrs. Davis asked if there was a financial report and Mrs. Serna stated there was not one for this meeting; however, one should be available in the near future. She shared that Ms. Abdel and Ms. Fullerton attended the School Services of California Budget update. There were conversations about the effects of declining enrollment, change of leadership (new President), and the impact of the fires. With the devastating fires, it is unknown if families will choose to stay and rebuild. There could be an uptick in jobs due to the required rebuilding, which would not impact the COLA but could help the economy. In addition to these issues, there was an extension allowed for filing taxes.

CLOSED SESSION

No closed session was required.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:
February 27, 2025, at 3:30 p.m.
Board Room

ADJOURNMENT

The January 23, 2025, regular meeting of the Personnel Commission adjourned at 3:56 p.m.

Mrs. Davis, Chairperson

Mr. McCombs, Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF DECEMBER 12, 2024**

DATE: January 29, 2025

Attached for your information are the minutes of the Board of Trustees regular meeting of December 12, 2024.



**FOUNTAIN VALLEY
SCHOOL DISTRICT**
Board of Trustees Meeting

Board of Trustees Regular Meeting - Dec 12 2024 Minutes

Thursday, December 12, 2024 at 6:00 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

A. CALL TO ORDER- 6:00 P.M.

1. Pledge of Allegiance was led by Dr. Stopp
2. Roll Call
 - Steve Schultz, President
 - Sandra Crandall, President Pro Tem
 - Dennis Cole, Clerk
 - Phu Nguyen, Member
 - Jeanne Galindo, Member

B. APPROVAL OF AGENDA

1. Agenda for December 12, 2024 Regular Board of Trustees Meeting

ACTION:

Moved by: Phu Nguyen

Seconded by: Dennis Cole

Carried 5-0

C. BOARD MEMBER REPORTS

Mrs. Galindo attended the Fountain Valley Schools Foundation meeting. They have awarded grants to each of the school sites. Two principals came to speak on what their staff chose to do with the funds. Gisler used the money for the One School One Book Initiative, and Cox School used the funds for Brain Pop. They anticipate hearing from other sites at future

meetings.

Mr. Cole reported that he was able to hear the middle school choirs perform at the Fountain Valley Tree Lighting ceremony at Mile Square Park on Saturday. He remarked on how proud he was of how they performed in front of such a large crowd. Additionally, he attended the Ball Frost Legislative Analysts report Zoom. Finally, he attended the CSBA AEC Conference in Anaheim.

Mrs. Crandall congratulated Mr. Schultz on being reelected. She attended the Plavan, Newland, and Courreges vocal performances, instrumental performances at Talbert, and drama performances at Masuda and Talbert. She also attended the Rotary Most Improved Awards, where a Fulton student was recognized. Lastly, she attended a one-day school board trustee conference hosted by the Pacific Research Institute.

Mr. Nguyen attended the Plavan Thanksgiving singing performances, in which his daughter performed. He appreciated that they performed both Veterans and Thanksgiving themed songs. He also attended the SPC meeting where FVSD PTA/O presidents share best practices. Lastly, he participated in the annual audit meeting. He was happy to report that we had a qualified report.

Mr. Schultz was delighted to attend the Masuda play, written and performed all in-house. He was glad to see the improved sound for these events. He met with Assistant Superintendent of Personnel, Mrs. Abdel to learn more about the merit system and how it works. He was able to attend the retirement of Mr. Michael Simons from the High School District. Lastly, he attended an AI presentation with parents, teachers, and parents about how AI might assist us in the future.

D. SPECIAL PRESENTATION

1. Celebration of Outgoing Trustee Mrs. Jeanne Galindo
In celebration and appreciation of her twelve years of dedicated service to the Board of Trustees, the Fountain Valley School District Family honored Mrs. Jeanne Galindo for her ongoing commitment to our staff, students, and community.

E. STAFF REPORTS

1. First Interim Report Presentation (Written and Oral)

Assistant Superintendent, Business, Christine Fullerton presented and reviewed with the Board of Trustees the First Interim Report for the Fountain Valley School District.

F. RECOGNITION/ANNOUNCEMENT

1. Piece of Praise

It is in the interest of the Board of Trustees to recognize and share appreciation of specific educational partners who have made an outstanding contribution to the FVSD educational community.

On behalf of the Board, Mr. Nguyen thanked the FVSD Fiscal Services Department.

G. PUBLIC COMMENTS

Community and staff members are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the yellow Public Comment form *For Persons Wishing to Address the Board of Trustees* and give the form to the Public Information Officer/Executive Assistant to the Superintendent. Each speaker is limited to 3 minutes.

As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers.

There were three requests to address the board:

Ted Bui, a Fountain Valley City Official who thanked Mrs. Galindo for her service.

Jeremy Talley, an FVSD employee who thanked Mrs. Galindo for her service.

Kayla Marley, an FVSD employee who spoke about the homework policy.

H. LEGISLATIVE ITEMS

1. Resolution 2025-15: 2024-2025 Authorization for Teaching Credentials

Background:

The Governing Board of a school district by Resolution may authorize the holder of a Multiple Subject Teaching Credential, or a Standard Elementary Credential Education Code 44256 (b), to teach any subject in departmentalized classes to a given class below grade 9 provided that the teacher has completed at least 12 semester units or 6 upper division units of coursework at an accredited institution in each subject to be taught.

The Governing Board of a school district may authorize the holder of a Single Subject Teaching Credential or a Standard Teaching Credential Education Code 44258.2 to be assigned to teach classes in grades 5 to 8 of a middle school if the teacher has a minimum of 12 semester units or 6 upper division or graduate units of coursework at an accredited institution in the subject to which they are assigned.

The Governing Board of a school district may authorize the holder teacher employed on a full-time basis who teaches Kindergarten or any of grades 1 to 12, Education Code 44258.7 (c) & (d) inclusive, and who has special skills and preparation outside of their credential authorization may, with their consent, be assigned to teach an elective course in the area of the special skills or preparation, provided that the assignment is first approved by a committee on assignments. For purposes of this subdivision an “elective course” is a course other than English, Mathematics, Science, or Social Studies. The membership of the committee on assignments shall include an equal number of teachers, selected by teachers, and school administrators, selected by school administrators.

Submitted by:

Personnel Services

Attachments:

[Resolution 2025-15: 2024-2025 Authorization for Teaching Credentials](#) 

It is recommended that the Board of Trustees adopt Resolution 2025-15 to approve the teaching assignments listed.

Moved by: Sandra Crandall

Seconded by: Jeanne Galindo

Carried 5-0

2. Board Policy 6142.92 Mathematics Instruction (First Reading)

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in the Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Policy 6142.92 Mathematics Instruction requires updates to reflect changes and updates to language regarding instructional resources and class placement. BP 6142.92 is being brought to the Board of Trustees for first reading.

Submitted By:

Educational Services

Attachments:

[BP 6142.92 Mathematics Instruction - 1st Reading.docx](#) 

It is recommended that the Board of Trustees approves the revisions to Board Policy 6142.92 Mathematics Instruction for first reading and move the policy forward for second reading, with any changes as indicated by the Board of Trustees.

Moved by: Phu Nguyen

Seconded by: Dennis Cole

Carried 5-0


I. CONSENT CALENDAR/ ROUTINE ITEMS OF BUSINESS

ACTION: Approval of Consent Agenda Items

Moved by: Dennis Cole

Seconded by: Jeanne Galindo

Carried 5-0

1. Minutes of November 14, 2024 Board of Education Meeting
[Board of Trustees Regular Meeting - Nov 14 2024 - Minutes - Html](#) 

2. Certificated Personnel Items

Background:

Approval of the consent calendar will approve the Certificated Personnel items, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Personnel Services

Recommended Action:

Approval/Ratification of the Certificated Personnel items.

Attachments:

[Certificated Personnel Items](#) 

[Certificated Substitute Daily Rate eff. 2025-01-01](#) 

3. Classified Personnel Report

Background:

Approval of the consent calendar will approve the Classified Personnel Report, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Human Resources

Recommended Action:

Approval/ratification of the Classified Personnel Report

Attachments:

4. Donations

Background:

Donations received by the District or school site are sent to the Business Services Department, and must be approved by the Board of Trustees, before the funds can be deposited into the appropriate account.

Attachments:

[Donations.pdf](#) 

5. Approve/Ratify Purchase Orders

Background:

Purchase orders have been processed in accordance with the rules and regulations of the Board of Trustees and applicable legal requirements of the State of California.

Submitted by:

Business Services

Attachments:

[PO CHANGE REPORT 10-26-24 thru 11-22-24.pdf](#) 

[PO REPORT 10-26-24 thru 11-22-24.pdf](#) 

6. Warrants

Background:

In order for vendors to be paid, the County School Claims Office requires all vendors' checks to be approved by the Board of Trustees.

Submitted by:

Business Services

Attachments:

[FY 2024-2025 Board Report.pdf](#) 

7. Budget Adjustments & Transfers

Background:

Education Code Sections 42600, 42601, 42602, and 42610 address conditions for budget transfers and revisions. Based on these code sections, the oversight agency of the District requires that all budget adjustments and budget transfers be

approved at official meetings of the District's Board of Education prior to submitting them to the County Superintendent of Schools for approval.

Submitted by:

Business Services

Attachments:

[Budget Adjustments.pdf](#) 

8. Review and Approve the 2023-2024 Financial Audit Report

Background:

The 2023-24 Financial Audit, completed by EideBailly is presented to the Board of Trustees for review and acceptance. The Audit Report includes financial statements, supplemental information, compliance statements, findings, and recommendations.

There are no restatements to the District's financial operating results ending June 30, 2024, and the audit received an unmodified opinion in Federal Awards, and State Compliance, the best possible certification. However, There was an audit finding related to leases. The Jasmine Housing lease and Tamura water lease were not captured in previous GASB 87 lease receivables. There are no costs associated with this finding.

Submitted by:

Business Services

Recommended Action:

It is recommended that the Board of Trustees receive and accept the 2023-2024 Financial Audit.

Attachment:

[Fountain Valley School District 2024 Final Financial Statements.pdf](#) 

9. Approve 2024-2025 First Interim Report

Background:

School districts are required to complete two interim financial reports during a fiscal year: one as of October 31 and one as of January 31. The First Interim Report presents the results of

actual financial operations through October 31 and the projected budget for the fiscal year for all District funds. A three-year projection for the General Fund is also included. The District is required to certify its financial outlook as Positive, Qualified, or Negative and submit it to the Orange County Department of Education.

Board Members received a copy of the complete First Interim Report in the required State format, along with a descriptive narrative and comparative financial projections, and will be available on the District's website for review after Board approval.

In preparing the 2024-25 First Interim Budget, the Board acknowledges its fiduciary responsibility to maintain fiscal solvency for the current year and the subsequent two fiscal years. The District's First Interim Budget shows deficit spending in the current year and the subsequent two fiscal years.

Based on the 2024-25 State Budget Act and anticipated increases in ongoing costs, the District anticipates the need for \$1.5 million in ongoing budget reductions in 2025-26 to maintain long term fiscal solvency. Furthermore, it is recognized that a Board-approved budget reduction list for 2025-26 and an implementation timeline will be included with the 2024-25 Second Interim Report submission.

Submitted by:

Business Services

Recommended Action:

It is recommended that the Board of Trustees approve the First Interim Report for fiscal year 2024-2025 with a Positive Certification. Per State guidelines, a positive certification indicates that, based on current projections, the District will meet its financial obligations for the current and subsequent two fiscal years.

10. Board Policy 0510 School Accountability Report Cards
(Second Reading)

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of

Trustees for revision due to changes in the Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Policy 0510 requires updates to reflect changes and updates to language regarding the accessibility of School Accountability Report Cards for individuals with primary languages other than English. BP 0510 is being brought to the Board of Trustees for second reading and adoption.


Submitted By:

Educational Services

Recommendation:

It is recommended that the Board of Trustees approves the revisions to Board Policy 0510 for adoption.

Attachment:

[BP 0510 School Accountability Report Cards - 2nd Reading.docx](#) 

11. Board Policy 3515.21 Unmanned Aircraft Systems (Drones) (Second Reading)

Background:

In the continued effort to maintain a set of current board policies, it is sometimes necessary to bring new policies to the Board of Trustees. The California School Boards Association provides samples of both required and optional policies.

Board Policy 3515.21 Unmanned Aircraft Systems (Drones) is an optional policy that staff believes should be added to the current policies of the District. BP 3515.21 provides guidance on the used of unmanned aircraft at the school sites. BP 3515.21 is being brought to the Board of Trustees for second reading and adoption.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approves the revisions to Board Policy 3515.21 for adoption.

Attachment:

12. Board Policy 3517 Facilities Inspections (Second Reading)

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Policy 3517 Facilities Inspection requires updates to reflect changes and updates to language. The specific items in the inspection tool have been moved to an Administrative Regulation (AR) and removed from the Board Policy. BP 3517 is being brought to the Board of Trustees for second reading and approval.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approves the revisions to Board Policy 3517.

Attachment:

[3517 Facilities Inspection](#) 

13. BP 5121 Grades/Evaluation of Student Achievement (Second Reading)

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in the Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Policy 5121 Grades/Evaluation of Student Achievement requires updates to reflect changes to the District's standards-based elementary report card. BP 5121 is being brought to the Board of Trustees for third reading and approval.

Submitted By:

Educational Services

Recommendation:

It is recommended that the Board of Trustees approves the revisions to Board Policy 5121 Grades/Evaluation of Student Achievement for approval.

Attachments:

[BP 5121 Grades Evaluation of Student Achievement - 3rd Reading.docx](#) 

14. Board Policy 6112 Instruction (Second Reading)

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code or statute. The California School Boards Association or the Orange County Department of Education informs the District of mandated changes through alerts.

Board Policy 6112 Instruction requires updates to reflect changes and updates to language regarding recess periods, as well as the length of the school day for all students. BP 6112 is being brought to the Board of Trustees for second reading and adoption.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approves the revisions to Board Policy 6112.

Attachment:

[6112 BP School Day](#) 

15. MOU with The Orange County Social Services Agency for the Provision of Free School Meals Direct Certification Program

Background:

Students typically are identified for Free and Reduced Meals through a written application process. The U.S. Federal Child Nutrition and Women, Infants, and Children Reauthorization Act of 2004, Section 104 of Public Law 108-265, allows for a

designated school food authority to certify a student eligible for free school meals by directly communicating with an appropriate local agency to verify a student's status as a member of CalFresh and/or a CalWORKS household.

This MOU establishes the relationship between the Fountain Valley School District and the Orange County Social Services Agency for this purpose. The term of the MOU is January 1, 2025 through December 31, 2030.

Fiscal Impact:

There is no direct fiscal impact to this MOU.

Submitted By:

Business Services

Recommendation:

It is recommended that the Board of Trustees approve the MOU with The Orange County Social Services Agency for the Provision of Free School Meals Direct Certification Program.

Attachment:

[Direct Certification MOU FVSD & OCSSA.pdf](#) 

16. School Plans for Student Achievement

Background:

California Education Code (Section 64001) and the federal Every Student Succeeds Act require Single Plans of Student Achievement (SPSA) as a condition for accepting categorical funds, including Title I and Title III. The plans aim to consolidate school programs and create blueprints to improve academic achievement for all students. Fountain Valley School District's SPSAs are aligned with the Local Control Accountability Plan (LCAP) to provide coherence. The eight State Priority Areas (Basic Services, Implementation of State Standards, Course Access, Student Achievement, Other Student Outcomes, Parent Engagement, School Climate, and Student Engagement), which are components of the CA Schools Dashboard accountability system, also provide the framework for each school's SPSA.

Submitted by:

Educational Services

Attachments:

[2024 Fulton SPSA w signatures.pdf](#) 

[2024 Courreges SPSA w signature.pdf](#) 

[2024 Masuda SPSA w signatures.pdf](#) 

[2024 Plavan SPSA w signature.pdf](#) 

[2024 Talbert SPSA w signatures.pdf](#) 

Recommended Action:

It is recommended that the Board of Trustees approves the 2024-25 the Single Plans for Student Achievement (SPSAs) for Courreges, Fulton, Masuda, Plavan and Talbert.

17. Comprehensive School Safety Plans for Masuda Middle School, Oka Elementary School, Plavan Elementary School, Talbert Middle School, Tamura Elementary School for the 2024-2025 school year.

Background:

Every year, all California public schools are required to develop a comprehensive school safety plan that addresses the safety concerns identified through a systematic planning process. In Fountain Valley School District, each school's comprehensive safety plan is developed by the School Site Council prior to being presented to the Board of Trustees for approval. The Comprehensive School Safety Plan must include all elements of school safety, including operations at the school such as climate and physical environment, safe ingress and egress of pupils, parents, and school employees to and from school, and all on and off-campus school activities.




Submitted by:

Student Services & Safety

Recommended Action:

It is recommended that the Board of Trustees approves the Comprehensive School Safety Plans of Masuda Middle School, Oka Elementary School, Plavan Elementary School, Talbert Middle School, Tamura Elementary School for the 2024-25 school year.

Attachments:

[2024 Oka Comprehensive School Safety Plan.pdf](#) 
[2024 Talbert Comprehensive School Safety Plan.pdf](#) 
[2024 Masuda Comprehensive School Safety Plan.pdf](#) 
[2024 Plavan Comprehensive School Safety Plan.pdf](#) 
[2024 Tamura Comprehensive School Safety Plan.pdf](#) 

18. APPROVE/RATIFY NON-PUBLIC AGENCY CONTRACTS

Background:

Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district.

Recommended Action:

It is recommended that the following non-public school/agency/contracts/addendums be approved, and the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Submitted by:

Educational Services

Attachments:

[12-12-24 Board NPA-S Contracts Approval FVSD - B.pdf](#) 

J. SUPERINTENDENT'S REPORT/ NEW BUSINESS

Dr. Stopp extended congratulations to Mr. Schultz on being reelected, and Ms. Ashley Ramirez on being the newest elected trustee on the FVSD School Board. She talked about the elementary Curriculum Inquiry Visits (CIV), and thanked the teachers and principals who prepared for those visits. These visits serve as an opportunity for principals and district leadership team members to learn and see the efforts made at each school. This will support more consistency across FVSD's school sites.

K. CLOSED SESSION

1. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

2. Pupil Personnel: Education Code 35146
3. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
4. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5
5. Public Employee Performance Evaluation: Government Code Section 54957 and 54957.1 The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

L. REPORT OF CLOSED SESSION

1. The Board President will report out on action taken if any.

M. ADJOURNMENT

1. Meeting Adjourned at 8:10 p.m.
ACTION:

Moved by: Jeanne Galindo

Seconded by: Dennis Cole

Carried 5-0

2. Next Meeting December 19, 2024

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES ANNUAL
ORGANIZATIONAL MEETING OF DECEMBER 19, 2024**

DATE: February 6, 2025

Attached for your information are the minutes of the Board of Trustees annual organizational meeting of December 19, 2024.



**FOUNTAIN VALLEY
SCHOOL DISTRICT**
Board of Trustees Meeting

Annual Organizational Meeting - Dec 19 2024 Minutes

Thursday, December 19, 2024 at 6:00 PM

Fountain Valley School District Board Room 10055 Slater Avenue Fountain Valley, CA 92708

A. CALL TO ORDER- 6:00 P.M.

1. Pledge of Allegiance was led by Mrs. Crandall
2. Roll Call
 - Steve Schultz, President
 - Sandra Crandall, President Pro Tem
 - Dennis Cole, Clerk
 - Phu Nguyen, Trustee
 - Ashley Ramirez, Trustee

B. APPROVAL OF AGENDA

1. Agenda for December 19, 2024 Regular Board of Trustees Meeting

ACTION:

Moved by: Phu Nguyen

Seconded by: Dennis Cole

Carried 5-0

C. SPECIAL PRESENTATION

1. Recognition of Outgoing President Steve Schultz
The Board of Trustees recognized and thanked outgoing Board President Steve Schultz for his leadership this past year. The Board of Trustees joined staff and the community in celebrating the successes of 2024 in the Fountain Valley

School District under his leadership.

D. OATH OF OFFICE

1. Oath of Office: Ashley Ramirez and Steve Schultz

The Oath of Office was given to board members, Ashley Ramirez and Steve Schultz. Elected to the Board of Trustees in the November 2024 election, Ashley Ramirez and Mr. Schultz will begin serving four-year terms, through November 2028.

2. Recess

E. RECOGNITION/ANNOUNCEMENT

1. Piece of Praise

It is in the interest of the Board of Trustees to recognize and share appreciation of specific educational partners who have made an outstanding contribution to the FVSD educational community.

On behalf of the Board, Mr. Schultz recognized former FVSD employees for the lasting impact they've had on our students.

F. BOARD MEMBER REPORTS

Mr. Cole had no report since last week's meeting.

Mrs. Crandall congratulated and welcomed new trustee, Mrs. Ramirez. She attended singing and drama performances at our schools, including the annual Fountain Valley Christmas in the Gazebo. In addition, she was able to attend the District Central Office Winter Pancake Breakfast.

Mr. Nguyen attended the middle school choir concert and today's Oka sing-a-long. He thanked all the teachers who have helped students prepare for this season of performances and the parents for their support and attendance at events.

Mrs. Ramirez thanked everyone for their help in getting her set up, and noted how honored she is to be serving the FVSD community. She attended the evening winter concert, the Fulton Night Before Christmas and Tamura Winter sing-a-long. She thanked teachers, staff and students for their efforts in putting on such lovely performances.

Mr. Schultz was able to see the FVSD middle school choirs perform with the

high school at a special venue in Long Beach. He welcomed Ms. Ramirez to the board and talked about what a great team we have in FVSD.

G. PUBLIC COMMENTS

Community and staff members are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the yellow Public Comment form *For Persons Wishing to Address the Board of Trustees* and give the form to the Public Information Officer/Executive Assistant to the Superintendent. Each speaker is limited to 3 minutes.

As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers.

There were no requests to address the board.

H. LEGISLATIVE ITEMS

1. Election of Board President for 2025

It was recommended that the Board of Trustees open nominations and reach a consensus on a Board President for the calendar year 2025. Sandra Crandall was elected.

Moved by: Steve Schultz

Seconded by: Phu Nguyen

Carried 5-0

2. Election of President Pro Tem for 2025

It was recommended that the Board of Trustees opens nominations and reaches consensus on a Board President Pro

Tem for the calendar year 2025. Mr. Cole was elected.

Moved by: Sandra Crandall

Seconded by: Steve Schultz

Carried 5-0

3. Election of Board Clerk for 2025

It was recommended that the Board of Trustees opens nominations and reaches consensus on a Board Clerk for the calendar year 2025. Mr. Nguyen was elected.

Moved by: Dennis Cole

Seconded by: Ashley Ramirez

Carried 5-0

4. Selection of Representatives to County Committees and Councils and District Committees

Background:

As part of the annual organizational meeting, the Board shall select board representatives to County committees, councils and various District committees. Alternates may be selected for some of the committees at the discretion of the board.

1. Nominating Committee/County Committee on School District Organization:

Meets once annually to elect members to the Orange County Committee on School District Organization between October 1 and December 1 of each year. The Nominating Committee is composed of 1 Board member from each of Orange County's 31 districts. Typically, they meet during the Annual Joint Dinner meeting in October.

Representative: Ashley Ramirez

Alternate: Steve Schultz

2. Health and Wellness Committee:

Led by Food Services Director Suzanne Brown and meets twice annually in the afternoon, in the fall and spring. Focus on Health and Wellness in the FVSD.

Representative: Dennis Cole

Alternate: Ashley Ramirez

3. HB City and School Districts Committee:

Meets once quarterly in the afternoon and includes one Board representative along with the superintendent for each of five local districts. Meets with the Mayor and representatives from the City of Huntington Beach.

Representative: Steve Schultz

Alternate: Ashley Ramirez

4. District Audit Committee:

Meets with District auditor once annually; meeting time is flexible based on Trustee schedule.; typically during business hours.

Representative: Phu Nguyen

Alternate: Sandra Crandall

5. Superintendent Parent Council (SPC):

Meets third Wednesday of the month at 9:00 a.m. SPC includes the PT president from each site along with two Board representatives and Superintendent.

Representative: Phu Nguyen

Alternate: Sandra Crandall

6. Fountain Valley Schools Foundation:

Meets the first Monday of each month at 12:00 p.m. and includes two representatives from the Board of Trustees.

Representative: Sandra Crandall

Alternate: Dennis Cole

It is recommended that the Board of Trustees opens for discussion and reaches consensus on board representation on County Councils and District Committees.

Moved by: Dennis Cole

Seconded by: Phu Nguyen

Carried 5-0

5. Selection of Board Meeting Dates for 2025

Proposed Dates for 2025:

		Closed Session Start Time	Open Session Start Time
January	16	5:00 p.m.	6:00 p.m
February	13	5:00 p.m.	6:00 p.m
March	13	5:00 p.m.	6:00 p.m
April	10	5:00 p.m.	6:00 p.m
May	8	5:00 p.m.	6:00 p.m
June	12	5:00 p.m.	6:00 p.m
June	18	5:00 p.m.	6:00 p.m
July	DARK	5:00 p.m.	6:00 p.m
August	14	5:00 p.m.	6:00 p.m
September	11	5:00 p.m.	6:00 p.m
October	9	5:00 p.m.	6:00 p.m
November	13	5:00 p.m.	6:00 p.m

December 11 5:00 p.m. 6:00 p.m

It was recommended that the Board of Trustees discusses and reaches consensus on the proposed Board Calendar for 2025.

Moved by: Phu Nguyen

Seconded by: Sandra Crandall

Carried 5-0

6. CSBA Delegate Assembly Nominations

The Delegate Assembly is the policy-making body of CSBA. Board members elected to the Delegate Assembly serve a two-year term beginning April 1, 2025.

It was recommended that the Board of Trustees reach a consensus on which name or names it will submit in nomination for the CSBA Region 15 Delegate Assembly. Dennis Cole was selected.

Moved by: Steve Schultz

Seconded by: Phu Nguyen

Carried 6-0

7. Resolution 2025-16: Memorandum of Understanding Between Fountain Valley School District and California School Employees Association for 2025-2026 Classified School Employee Summer Assistance Program

Background:

FVSD and CSEA enter into this MOU to participate in the Classified School Employee Summer Assistance Program (CSESAP) for the 2025-2026 school year. CSESAP is a state-funded summer saver program specifically designed to help Classified employees who do not receive a paycheck during the summer months.

Submitted by:

Personnel Services

Attachments:

[Resolution 2025-16: FVSD-CSEA MOU for 2025-2026 CSESAP](#)



It is recommended that the Board of Trustees approve the Memorandum of Understanding between Fountain Valley School District and California School Employees Association dated December 5, 2024.

Moved by: Steve Schultz

Seconded by: Dennis Cole

Carried 5-0

I. CONSENT CALENDAR/ ROUTINE ITEMS OF BUSINESS

Items 1-4

Moved by: Sandra Crandall

Seconded by: Steve Schultz

Carried 5-0

1. Certificated Personnel Items

Background:

Approval of the consent calendar will approve the Certificated Personnel items, including various actions required to meet the needs of the District.

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board Policy.

Submitted by:

Personnel Services

Recommended Action:

Approval/Ratification of the Certificated Personnel items.

Attachments:

[Certificated Personnel Items](#) 

2. Biennial Review/Updated Conflict of Interest Code

Background:

The Political Reform Act of 1974, Government Code Section

81000, requires that a local government agency adopt a Conflict of Interest Code. The Fountain Valley School District has previously adopted a Conflict of Interest Code and that Code now requires updating as a part of our district's biennial review. The District's Conflict of Interest Code is in compliance with the requirements of Government code Section 87302, but changes must be made to the District's Code to delete positions that have been changed or dissolved and add any new positions.

Recommendation:

It is recommended that the Board of Trustees authorizes submission of a revised Conflict of Interest Code to the Orange County Board of Supervisors, and that the Board of Trustees shall approve the revised Conflict of Interest Code in its 2024 biennial review of said Code.

Attachments:

[Code Amendments FVSD Board Item 2024.pdf](#) 

3. Expressions FVSD 2024-2025 Contract

Background:

Expressions Speech-Language Pathology Services, Inc. provides speech and language assessments, consultations, direct therapy, billing, and IEP planning and preparation of paperwork.

Requests of service will be filled and charged on a case-by-case basis.

Term of agreement will be for the 2024-2025 school year through July 31, 2025.

Fiscal Impact:

The cost of services will not exceed \$125.00 per hour.

Submitted by:

Educational Services

Recommendation:

It is recommended that the Board of Trustees approves the contract between Expressions Speech-Language Pathology Services and the Fountain Valley School District for the 2024 Extended School Year and the 2024-2025 School Year.

Attachments:

[Expressions FVSD 2024-2025 contract.pdf](#) 

4. Consideration and approval of a contract with Uram Family Therapy Contract 24-25 for counseling services.

Background:

Uram Family Therapy provides counseling services for students. Per a previous settlement agreement, this agency has been requested to be the service provider.

Fiscal Impact:

No additional fiscal impact beyond previous board-approved item.

Submitted by:

Educational Services

Recommended Action:

It is recommended that the Board of Trustees approves the contract between Uram Family Therapy and Fountain Valley School District for the 2024-2025 school year.

Attachment:

[Fountain Valley School District Contract 20241215.pdf](#) 

J. SUPERINTENDENT'S REPORT/ NEW BUSINESS

Dr. Stopp echoed what the trustees reported about all the wonderful performances and families who support them. She thanked the performing arts teachers: Emi Allen, Rob Covacevich, Kristin Darrah, Sarah Hughes, Robin Franks, Jeremy LaMantia, Elena MacDonald, and Vincent Paule. Kim Robles and Jeanine Trent.

K. CLOSED SESSION

A short recess was taken at 6:45 pm at which time Mr. Schultz also left the meeting. President Pro Tem Sandra Crandall facilitated the remainder of the meeting.

1. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5

2. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
3. Pupil Personnel: Education Code 35146
4. Public Employee Performance Evaluation: Government Code Section 54957 and 54957.1 The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.
5. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.
6. Anticipated litigation pursuant to Government Code section 54956.9(d)(2): Case Number 24-25-99-7.

L. REPORT OF CLOSED SESSION

1. The Board President read the following report out on action taken:
The Board of Trustees voted in closed session to approve settlement agreement Case # 24-25-99-7

Moved by: Dennis Cole

Seconded by: Phu Nguyen

Carried 4-0

M. ADJOURNMENT

1. Meeting Adjourned at 7:02 pm
ACTION:

Moved by: Dennis Cole

Seconded by: Ashley Ramirez

Carried 4-0

2. Next Meeting January 16, 2025

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: January 29, 2025

Attached are the eligibility lists for:

Bus Aide – Special Education

Preschool Instructor

Instructional Assistant Moderate/Severe

Extended School Program Assistant

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

Attachment #4-7

ELIGIBILITY LIST
Bus Aide-Special Education
Merged (Updated 02-14-25)

RANK	NAME	EXPIRES
1	Karissa Sanchez	02-14-26
2	Lauren Jones	10-30-25
3	Austin Llanos	10-30-25
4	Norma Alday	10-30-25

ELIGIBILITY LIST
Preschool Instructor
Merged (Updated 01-15-25)

RANK	NAME	EXPIRES
1	Breanna Ansorge	10-04-25
2	Monica Heredia	01-15-26
3	Elizabeth Arellano	10-04-25

ELIGIBILITY LIST
Instructional Assistant Moderate/Severe
Merged (Updated 01-07-25)

RANK	NAME	EXPIRES
1	Jennifer Arellano	01-07-26
2	Torrence Woodson	09-30-25
3	Hayley Brown	01-07-26
4	Isabella Llanos	09-30-25
4	Jennifer Weld	09-30-25
5	Heather Holbrook	09-30-25
6	Steven Montes	01-07-26
7	Linda Brackley	07-30-25
8	Jessica Garcia	09-30-25
9	Jennifer Miller	07-30-25
10	Maya Basham	01-07-26
11	Brianna Herrera	01-07-26
12	Jill De La Torre	09-30-25
12	Cirilo Duarte	03-08-25
13	Diane Palermo	07-30-25
14	Cheyenne Cantrell	09-30-25

ELIGIBILITY LIST
Extended School Program Assistant
Merged (Updated 2-13-25)

RANK	NAME	EXPIRES
1	Brianna Ansorge	12-12-25
2	Rachel Garrison	08-09-25
3	Jenna Moreno	10-30-25
3	Stephanie Cox	10-30-25
3	Melanie Haines	12-12-25
3	Jessica Garcia	2-13-26
4	Lori Rohrmoser	09-11-25
4	Susan Saito	12-12-25
5	Wynton Crosby	09-11-25
5	Bertha Mondragon	09-11-25
5	Danielle McGallian	10-30-25
6	Patty Smith	10-02-25
7	Alisanderia Selefuti	2-13-26
8	Megan Singer	11-08-25
8	Haley Crowder	10-02-25
9	Marie Reither	08-09-25
9	Alexis Robles	10-02-25
10	Son Tan	09-11-25
10	Cynthia Fuentes	09-11-25
11	Jae Choe	10-02-25
12	Monica McDonnell	10-30-25
12	Robyn Wernberg	10-30-25
13	Hannah Rangel	08-09-25

ELIGIBILITY LIST
Extended School Program Assistant
Merged (Updated 2-13-25) (continued)

13	Isabella Horne	10-30-25
13	Cina Wilsom	10-30-25
14	Taha Marwa	09-11-25
15	Leah Lopez	09-11-25
15	Edith Castillo	10-30-25
16	Stephanie Diaz Jimenez	10-30-25
17	Kim Louie	12-12-25

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: January 29, 2025

The job announcements posted since the last regular meeting of the Personnel Commission are attached as informational items:

Dual Certification:

Bus Aide – Special Education

Extended School Program Assistant

Food Services Worker

Noon Duty Aide

Preschool Instructor

Health Assistant Substitute

Head Custodian Substitute



Bus Aide - Special Education at Fountain Valley Elementary School District

Application Deadline

3/6/2025 3:30 PM Pacific

Date Posted

2/12/2025

Contact

[Danette Madison](#)

7148433228

Number of Openings

1

Salary

Pay Range

\$21.11 - \$25.68 Per Hour

Length of Work Year

9.6 months/year, split shift

Employment Type

Part Time

Requirements / Qualifications

Experience: Job-related experience is required.

Education: Community college and/or vocational school degree with study in a job-related area.

Licenses and Other Requirements: Valid and current first aid and CPR certifications

The required certifications must be completed and submitted with the application or before the interview is conducted.

Comments and Other Information

The examination process will consist of the willingness questionnaire and a qualifications interview to be held on a date to be determined. Qualified applicants will be notified by email of the time of their interview.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Extended School Program Assistant at Fountain Valley Elementary School District

Application Deadline

Continuous

Date Posted

1/23/2025

Contact

[Danette Madison](#)

7148433228

Number of Openings

5

Salary

Pay Range

\$19.48 (Range 13, Step 1) - \$23.68 (Range 13, Step 5) Per Hour

Add'l Salary Info

\$19.48 - \$23.68 per hour (Range 13, 5 Steps) *Per CSEA contract, hiring may be made up to step 3

Length of Work Year

9.6 months per year

Employment Type

Part Time

Requirements / Qualifications

Graduation from high school or equivalent and job-related experience.

Comments and Other Information

Positions in this classification generally work about 14 -16.5 hours/week in the afternoon. We are also hiring ESP Assistant Substitutes.

Applications will be reviewed on a regular basis for minimum qualifications. When a sufficient number of qualified applications are received, a written test will be scheduled, and applicants will be notified via email.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Food Services Worker at Fountain Valley Elementary School District

Application Deadline

Continuous

Date Posted

1/28/2025

Contact

[Danette Madison](#)

7148433228

Number of Openings

1

Salary

Pay Range

\$19.88 (Range 15, Step 1) - \$24.17 (Range 15, Step 5) Per Hour

Add'l Salary Info

\$19.88 - \$24.17 per hour (Range 15, 5 steps) *per CSEA contract, hiring may be made up to step 3

Length of Work Year

9.6 months

Employment Type

Part Time

Requirements / Qualifications

EDUCATION AND EXPERIENCE

High school diploma or equivalent and job related experience is desired.

CERTIFICATES AND LICENSES

Completion of Food Handlers/ServSafe Certificate by end of probationary period.

Comments and Other Information

When a sufficient number of qualified applicants are received, they will be invited to attend the written test at the Fountain Valley School District, 10055 Slater Avenue, Fountain Valley, CA 92708. Applicants will be invited to attend the test via email. Please allow at least 75 minutes for check-in, instructions, and the test. Please bring a valid ID such as a driver's license or passport.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Noon Duty Aide at Fountain Valley Elementary School District

Application Deadline

Continuous

Date Posted

1/27/2025

Contact

[Danette Madison](#)

7148433228

Number of Openings

5

Salary

Pay Range

\$17.99 - \$21.86 Per Hour

Add'l Salary Info

\$17.99 - \$21.86 per hour (Range 5, 5 steps)

Length of Work Year

9.6

Employment Type

Part Time

Requirements / Qualifications

Experience: Job-related experience is desired.

Education: High school diploma or equivalent required.

Please refer to the attached posting for details. This information can be found under "Links Related to this Job ". Noon Duty Aides work 5 to 6 hours a week.

Comments and Other Information

When a sufficient number of qualified, "ready and willing" applicants are received, they will be invited to attend the oral interview. Applications will be screened for the minimum qualifications following the oral interview. Applicants are expected to meet the minimum qualifications stated above.

Links Related To This Job

[Noon Duty Aide 9 2022](#)

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Preschool Instructor at Fountain Valley Elementary School District

Application Deadline

2/11/2025 3:30 PM Pacific

Date Posted

1/22/2025

Contact

[Danette Madison](#)

7148433228

Number of Openings

1

Salary

Pay Range

\$23.78 (Range 33, Step 1) - \$28.91 (Range 33, Step 5) Per Hour

Add'l Salary Info

*Per CSEA contract hiring may be made up to step 3

Length of Work Year

9.6 months per year

Employment Type

Full Time

Requirements / Qualifications

Education and Experience Requirements:

Bachelor's degree in a job-related area with a minimum of 24 college-level semester units in early childhood education or child development and includes the three core courses: Child Growth & Development, School, Family & Community, and Program/Curriculum.

One year of teaching experience in a licensed child care center or comparable group child care program.

Certificates and Licenses:

Early Childhood Education Certificate - Site Supervisor or higher.

Valid Pediatric First Aid and Pediatric CPR certificates, and a Valid California Driver License

Comments and Other Information

Please attach copies of the required certificates (valid Children's Center Permit, valid Pediatric First Aid and Valid Pediatric CPR certificates, and unofficial transcripts or report cards showing completed college units). Applications will be reviewed, and those applicants submitting the required information showing they meet the above minimum qualifications will be invited to a written test (date to be determined), at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley. Please bring a valid I.D. and allow 1.5 hours for the test and instructions.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Health Assistant SUBSTITUTE at Fountain Valley Elementary School District

Application Deadline

3/12/2025 3:30 PM Pacific

Date Posted

2/20/2025

Contact

[Danette Madison](#)

7148433228

Number of Openings

5

Salary

Single Rate

\$23.09 (Range 30, Step 1) Per Hour

Length of Work Year

9.6 months/year

Employment Type

Part Time

Job Summary

This position is being posted for substitute Health Assistant.

Requirements / Qualifications

EDUCATION AND EXPERIENCE REQUIREMENTS

- Job-related experience is required.
- High school diploma or equivalent.

CERTIFICATES

- CPR Certificate is required.
- First Aid Certificate is required

The written test for this position will be held at the District Office, 10055 Slater Ave, Fountain Valley, CA 92708, date to be determined. All applicants meeting the above requirements will be invited to attend. Please watch your email for further directions.

Comments and Other Information

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)



Head Custodian SUBSTITUTE at Fountain Valley Elementary School District

Application Deadline

3/6/2025 3:30 PM Pacific

Date Posted

2/20/2025

Contact

[Danette Madison](#)

7148433228

Number of Openings

5

Salary

Single Rate

28.74 (Range 52, Step 1) Per Hour

Length of Work Year

12 months

Employment Type

Part Time

Requirements / Qualifications

Job-related experience with increasing levels of responsibility is required, as well as a high school diploma or equivalent.

This position is being posted mainly for substitute custodian morning shifts.

Comments and Other Information

The first part of the examination process is a written test at the Fountain Valley School District, 10055 Slater Avenue, Fountain Valley. The date and time of the exam has yet to be determined. All applicants are invited to attend since there will be no screening of applications before the test. Please allow at least 1 hour and 30 minutes for check-in, instructions, and the test. Please bring a valid ID such as a driver's License or passport. Applicants are expected to meet the minimum qualifications stated above.

CalPERS Links

Not all postings qualify for CalPERS. Informational Only.

[CalPERS Retirement Benefits](#)

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **PERSONNEL COMMISSION BUDGET 2024-2025: YEAR
TO DATE BUDGET REVIEW**

DATE: February 6, 2025

Attached is the year-to-date information for the Personnel Commission by budget number for 2024- 2025.

Cost Center: 4281 Personnel Commission

Subfund: 0101 GENERAL FUND

FOUNTAIN VALLEY SD

Object Code Summary Report by Cost Center

As of: 02/28/2025

Object	Description	ADOPTED BUDGET	CURRENT BUDGET -	Enc To Date	-	Actual To Date	=	Balance	% Used
2320	Supervisors & Administrators	82,951.00	88,116.00	0.00		51,487.74		36,628.26	58 %
	Total for: 2300	82,951.00	88,116.00	0.00		51,487.74		36,628.26	58 %
2410	Sch Off Mgr.,Off/Admin Assist.	46,564.00	46,743.00	0.00		27,043.07		19,699.93	57 %
2413	Additional Duty - Cler,Tech,Of	0.00	65.00	0.00		65.12		-0.12	100 %
2430	Confidential Salaries	87,578.00	85,392.00	0.00		56,192.94		29,199.06	65 %
2470	Overtime - Clerical,Tech,Off	0.00	395.00	0.00		394.51		0.49	99 %
	Total for: 2400	134,142.00	132,595.00	0.00		83,695.64		48,899.36	63 %
	Total for: 2000	217,093.00	220,711.00	0.00		135,183.38		85,527.62	61 %
3202	PERS-CLASSIFIED	58,277.00	59,256.00	0.00		35,366.76		23,889.24	59 %
	Total for: 3200	58,277.00	59,256.00	0.00		35,366.76		23,889.24	59 %
3314	MEDICARE-CLASSIFIED	3,148.00	3,201.00	0.00		1,952.36		1,248.64	60 %
3354	ALTERNATIVE RETIRE-	14.00	14.00	0.00		9.10		4.90	65 %
3356	OASDI-CLASSIFIED	13,392.00	13,616.00	0.00		8,143.17		5,472.83	59 %
	Total for: 3300	16,554.00	16,831.00	0.00		10,104.63		6,726.37	60 %
3402	HEALTH & WELFARE-CLASSIFIED	70,520.00	71,645.00	0.00		40,011.48		31,633.52	55 %
	Total for: 3400	70,520.00	71,645.00	0.00		40,011.48		31,633.52	55 %
3502	SUI-CLASSIFIED	108.00	109.00	0.00		65.41		43.59	60 %
	Total for: 3500	108.00	109.00	0.00		65.41		43.59	60 %
3602	WORKERS'COMP-CLASSIFIED	4,780.00	4,596.00	0.00		2,814.22		1,781.78	61 %
	Total for: 3600	4,780.00	4,596.00	0.00		2,814.22		1,781.78	61 %
3954	Long Term Disability-Class	279.00	295.00	0.00		187.80		107.20	63 %
	Total for: 3900	279.00	295.00	0.00		187.80		107.20	63 %
	Total for: 3000	150,518.00	152,732.00	0.00		88,550.30		64,181.70	57 %
4325	Office Supplies	500.00	500.00	0.00		0.00		500.00	0 %
	Total for: 4300	500.00	500.00	0.00		0.00		500.00	0 %
	Total for: 4000	500.00	500.00	0.00		0.00		500.00	0 %
5210	Travel, Conference, Workshop	12,000.00	12,000.00	2,397.00		695.00		8,908.00	25 %

User: PBSHAH

Report: GL470d

<Ver: 120124>

Page: 2

Date: 02/12/2025

Time: 13:19:10

Cost Center: 4281 Personnel Commission
Subfund: 0101 GENERAL FUND

FOUNTAIN VALLEY SD
Object Code Summary Report by Cost Center

As of: 02/28/2025

Object	Description	ADOPTED BUDGET	CURRENT BUDGET -	Enc To Date	-	Actual To Date	=	Balance	% Used
5290	Mileage Non Taxable	1,500.00	1,500.00	0.00		0.00		1,500.00	0 %
	Total for: 5200	13,500.00	13,500.00	2,397.00		695.00		10,408.00	22 %
5390	Dues and Membership Non Taxabl	3,775.00	3,775.00	0.00		2,775.00		1,000.00	73 %
	Total for: 5300	3,775.00	3,775.00	0.00		2,775.00		1,000.00	73 %
5813	Consultant	895.00	895.00	0.00		895.00		0.00	100 %
5820	Physical Exam, Drug testing	800.00	800.00	0.00		0.00		800.00	0 %
5825	Advertising	450.00	450.00	59.24		0.00		390.76	13 %
5828	Staff Recognition	1,800.00	1,800.00	0.00		179.44		1,620.56	9 %
5870	Printing & Repro Outside Agncy	60.00	60.00	0.00		0.00		60.00	0 %
	Total for: 5800	4,005.00	4,005.00	59.24		1,074.44		2,871.32	28 %
	Total for: 5000	21,280.00	21,280.00	2,456.24		4,544.44		14,279.32	32 %
Total Object Type:XP Expenses		389,391.00	395,223.00	2,456.24		228,278.12		164,488.64	58 %